



INSTRUCTIONS FOR COMPLETING THE
ALABAMA TAX INFORMATION AUTHORIZATION (FORM 8821A)

We are requesting authorization to obtain copies of sales and use tax returns from the State of Alabama. The Alabama Tax Information Authorization (Form 8821A) is attached immediately following these instructions, and is also available at www.deepwaterhorizoneconomicsettlement.com.

Completing the Form.

The Alabama Tax Information Authorization (Form 8821A) is pre-filled to authorize the Alabama Department of Revenue to mail your sales and use tax returns directly to the Claims Administrator. Complete the following sections:

Taxpayer Information. In the applicable field, enter your business' name and address as indicated on the sales and use tax return(s). Then enter your business' EIN and telephone number in the corresponding fields.

Tax Matters. Complete the Tax Form Number field with the applicable states sales tax return number (i.e., 2100 or 2105). Complete the Year(s) or Period(s) field by entering the time period specified in the Explanation section of the Notice of Request for Authorization Forms. Be sure to enter the time period in MM/DD/YYYY – MM/DD/YYYY format. If necessary, use additional lines, but be sure to enter "sales" under Type of Tax.

Retention/Revocation of Tax Information Authorization. Check the box if you do **NOT** want to revoke the authorization previously granted to another third party to receive tax information for the same tax matters, years, and periods for which you are now authorizing the Claims Administrator to receive information.

Signature. Ensure that an authorized representative for the business signs, dates, and writes his or her name and title on the authorization form. The authorized representative must be legally authorized to bind the business.

There is no need to complete any sections or fields other than those mentioned above.

Attorney Representation.

If you are represented by an attorney in connection with this claim, you should not sign the Alabama Tax Information Authorization (Form 8821A) until you have conferred with your attorney regarding the decision to sign and submit the authorization form to the Claims Administrator.

Submit the Authorization Form Online or by Hard Copy.

Submit the Alabama Tax Information Authorization (Form 8821A) online by uploading it, along with any required attachment(s), to your DWH Portal. If you choose to upload the form, please ensure that the PDF is of good quality and that there are no marks or specks on the document as a result of scanning it. Also, when uploading, please label the document as "Request for Sales and Use Tax Returns (Alabama)." Alternatively, you may return the *original* hard copy signed authorization form, along with any required attachment(s).

If you wish to submit the *original*, hard copy signed Alabama Tax Information Authorization (Form 8821A), you may submit the required documents in any of the following ways.

By Mail

(Postmarked no later than your response deadline)

Deepwater Horizon Economic Claims Center
PO Box 10272
Dublin, OH 43017-5772

By Overnight, Certified or Registered Mail

(If mail, postmarked no later than your response deadline; if other overnight delivery, placed in the custody of an overnight carrier by your response deadline)

Deepwater Horizon Economic Claims Center
c/o Claims Administrator
5151 Blazer Parkway Suite A
Dublin, OH 43017

ALABAMA DEPARTMENT OF REVENUE
Tax Information Authorization



NOTE: If you have questions concerning the completion of this form, please refer to the instructions for Federal Form 8821 (revised January 2000). Alabama Form 8821A is very similar to the federal form.

1 TAXPAYER INFORMATION

| | | |
|---|---------------------------|---------------------------------|
| TAXPAYER NAME(S) AND ADDRESS (Please Type or Print) | SOCIAL SECURITY NUMBER(S) | EMPLOYER IDENTIFICATION NUMBER |
| | | DAYTIME TELEPHONE NUMBER () |

2 APPOINTEE (Please Type or Print)

| | |
|--|--|
| NAME AND ADDRESS Deepwater Horizon Economic Claims Center PO Box 10272 Dublin, OH 43017-5772 | TELEPHONE NUMBER (844,761-7057 FAX NUMBER (888,524-1283 |
|--|--|

is authorized to inspect and/or receive confidential tax information in any office of the Alabama Department of Revenue for the following tax matters:

3 TAX MATTERS

| TYPE OF TAX (Individual, Corporate, Sales, etc.) | TAX FORM NUMBER (40, 20, 41, 65, etc.) | YEAR(S) or PERIOD(S) |
|--|--|----------------------|
| sales | | |
| | | |
| | | |

4 DISCLOSURE OF TAX INFORMATION (check only one of the following if applicable):

- a If you want tax information, notices, and other written communications sent to the appointee on an ongoing basis, check this box
- b Check this box if you do not want any notices or communications sent to the appointee

5 RETENTION / REVOCATION OF TAX INFORMATION AUTHORIZATION.

This tax information authorization automatically revokes all earlier tax information authorizations on file with the Alabama Department of Revenue for the **same** tax matters and years or periods covered by this document. If you do not want to revoke a prior tax information authorization, check this box.

6 SIGNATURE OF TAXPAYER(S).

If a tax matter concerns a joint return, either husband or wife must sign. If signed by a corporate officer, partner, guardian, executor, receiver, administrator, trustee, or party other than the taxpayer, I certify that I have the authority to execute this form with respect to the tax matters/periods covered.

► If this tax information authorization is not signed, it will be returned.

| | | |
|---------------------|---------------|--------------------------------|
| _____ SIGNATURE | _____ DATE | _____ TITLE (IF APPLICABLE) |
| _____ PRINT NAME | | |
| _____ SIGNATURE | _____ DATE | _____ TITLE (IF APPLICABLE) |
| _____ PRINT NAME | | |