

Documentation Required to Sign a Registration Form and Claim Form on Behalf of Deceased, Minor or Incompetent Claimant

This is a list of documents a representative may submit to prove his or her authority to sign a Registration Form and Claim Form on behalf of a deceased, minor or incompetent claimant. Even if a representative submits one of the listed documents and the Claims Administrator accepts it as sufficient to move a claim through the Claim Review process, it may not be sufficient to prove a representative's authority to sign a Release on behalf of the claimant or his or her estate or heirs. Depending on applicable state law, if the claimant's claim is eligible for payment, a representative may be required to get a court to approve the Award Amount and its distribution and submit a copy of an official court document proving that the person signing the Final Release, Settlement, and Covenant Not to Sue has the authority to settle the claim on behalf of the claimant or his or her estate and heirs.

I. Deceased Claimants

A.	Court Order, Decree, or other official Court document establishing the representative's authority to act on the claimant's behalf.
B.	A will naming the representative as executor of the claimant's estate.
C.	Letters of Administration or Appointment naming the representative as administrator of the claimant's estate.
D.	Deceased Claimant Representative Certification (REP-1) signed by the representative. This form is available in the Other Forms section under Personal Representative Forms on the DWH website.

II. Minor Claimants

A.	Court Order, Decree, or other official Court document establishing the representative's authority to act on the claimant's behalf.
B.	Power of Attorney granted to a third party by claimant's parent or guardian. This document type is only acceptable when there is also proof establishing the parent or guardian's relationship to the minor claimant.
C.	Claimant's birth certificate naming the representative as the claimant's parent.
D.	Claimant's baptismal certificate naming the representative as the claimant's parent.
E.	Minor Claimant Representative Certification (REP-2) signed by the representative. This form is available in the Other Forms section under Personal Representative Forms on the DWH website.

III. Incompetent Claimants

A.	Court Order, Decree, or other official Court document establishing the representative's authority to act on behalf of the claimant.
B.	Power of Attorney establishing the representative's authority to act on the claimant's behalf.
C.	Incompetent Claimant Representative Certification (REP-3) signed by the representative. This form is available in the Other Forms section under Personal Representative Forms on the DWH website.